

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

November 19, 2014

6:30 p.m.

Present: Karen Trimble, John Fuhs, John Quast, Rebecca Morrison, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel

Also in attendance: Five (5) citizens were in attendance as well as staff members Laurie Calbaum, Michele Whaley, Tim Lemke and Rachel Crockford and Special Guest Annette Moy from Riley, Penner & Benton, LLP

Excused: Andy Anderson

CALL TO ORDER

Karen Trimble, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Rebecca Morrison motioned to approve the agenda. John Fuhs seconded and the motion carried 4-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Gretchen Nelson, Diane Olenchek, and Sue Peterson presented the 5th Grade Innovation Grant that was implemented this year to enhance the student experience using Newsela, a reading comprehension application.

CITIZENS' FORUM

Bob Rosch from the Arrowhead School District Board of Education updated the audience and Board on the latest news from AHS.

INFORMATIONAL ITEMS

Business Services Report

Ms. Fritzler presented the following information:

2013-14 Fiscal Year Audit by Riley, Penner & Benton LLP: Annette Moy presented a summary of the final audit for the 2013-14 fiscal year.

Superintendent's Report

Ms. Thompson presented the following information:

Employee Relations – The Board reviewed the proposed 2015-16 Swallow Professional and Student Calendars, based on the Arrowhead calendar and discussion with staff from the Employee Relations Committee.

Teaching and Learning – Ms. Thompson updated the Board on the progress of the curricular and programmatic review process for the reading/language arts program, Spanish and SOAR. The Board also discussed the Action Plan on Personalized Learning which was discussed at the previous Teaching and Learning Committee meeting.

Principal's Report

Mr. Moore presented the following information:

November in Review – November is a busy month at Swallow while students prepare for the concert season and participate in many extracurricular activities.

Staff Development Update – Staff members attended the CESA personalized learning convening this month and Mr. Moore attended the National Middle School Educator's Conference in Nashville, TN. November's staff development time was spent discussing and working collaboratively to continue development and implementation of SOAR, Educator Effectiveness, standardized assessments, personalized goal-setting, and target-based grading.

ACTION ITEMS

Approval of Minutes

John Quast motioned to approve the following minutes: October 27, 2014 – Regular Meeting; October 27, 2014 – Executive Session; and November 5, 2014 – Teaching and Learning. Rebecca Morrison seconded and the motion carried on a 4-0 voice vote.

Business Services

The Board reviewed and took action on the following items:

Monthly Accounts – John Quast moved to approve receipts as presented in the amount of \$42,097 and expenditures in the amount of \$579,716 during the month of November 2014. John Fuhs seconded and the motion carried 4-0 on a voice vote.

Employee Relations

Employee Relations – John Fuhs moved to approve the 2015-16 Professional and Student Calendars as presented. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

Policy

Second Reading of Policy Revisions or Edits– The Board reviewed and discussed the following policies: Policy 453.1 – Nursing and Emergency Medical Services; and Policy 671.2 – Expense Reimbursements.

Waive Third Reading and Approve Policy Revisions or Edits – John Fuhs moved to waive the third reading and approve the following policies: Policy 453.1 – Nursing and Emergency Medical Services and Policy 671.2 – Expense Reimbursements. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

The Board discussed the following items:

School Board Self-Evaluation – The Board discussed the self-evaluation survey in which they recently participated.

WASB Convention Planning – The Board discussed the upcoming WASB Convention in January 2015.

Development of Strategic Plan for District – Ms. Thompson reviewed what the development of a five-year strategic plan would look like over the next year. The Board discussed the potential for a strategic planning process timeline and how that would encompass the referendum planning process.

Potential Collaboration with Other Area School Boards on Compensation & Benefits Costing – Mr. Fuhs reviewed the idea of collaborating with other school districts to review the balance of compensation and benefits costs for the District.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

CLOSED SESSION

At 8:15 p.m. the Board of Education convened into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This session is being held specifically to

- A. Conduct an assessment of the start of the year and a review of the Superintendent’s performance in accordance with Board Policy.
- B. Discuss administrative contracts.
- C. Discuss the terms and conditions of a potential resignation of an individual specials teacher.

(Roll Call Vote Required) Trimble – YES, Quast, YES, Fuhs, - YES, Morrison – YES.

RECONVENE INTO OPEN SESSION

At 8:54 p.m. the Board of Education reconvened into open session. Trimble – YES, Quast, YES, Fuhs, - YES, Morrison – YES.

Discussion and Potential Action Concerning the Acceptance of the Resignation of a Specials Teacher – John Fuhs moved to approve resignation of a specials teacher. John Quast seconded and the motion carried 4-0 on a voice vote.

Approval of Individual Teacher Contract for a Specials Teacher – John Fuhs moved to approve the individual teacher contract. Karen Trimble seconded and the motion carried 4-0 on a voice vote.

ADJOURNMENT

At 8:57p.m., Rebecca Morrison made the motion to adjourn which was seconded by Karen Trimble and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk